

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MEETING
MONDAY, JUNE 7, 2004

SCHOOL COMMITTEE MEMBERS PRESENT

Catherine Bowes
James Canavan
Rhoda Kanet
Kristen Evans
Christopher Shipps

STAFF MEMBERS PRESENT

Gerald Fournier, Interim Superintendent of Schools
Nancy Mrzyglod, Interim Assistant Superintendent for Teaching and Learning
William Hurst, Chief Business and Financial Officer
Maureen Robishaw, Secretary to the Superintendent

Superintendent opened the School Committee meeting at 7:10 p.m. with the Salute to the Flag.

A. Reorganization of School Committee

Superintendent asked for nominations for School Committee Chair.

Motion made by Rhoda Kanet to nominate Christopher Shipps as Chair. Seconded by James Canavan. Motion unanimously approved by School Committee.

Superintendent turned the meeting over to Christopher Shipps, School Committee Chair.

Motion made by Catherine Bowes to nominate Kristen Evans as Vice Chair. Seconded by James Canavan. Motion unanimously approved by School Committee.

Motion made by Kristen Evans to nominate James Canavan as Secretary. Seconded by Catherine Bowes. Motion unanimously approved by School Committee.

B. Approval of Agenda

Motion made by James Canavan. Seconded by Catherine Bowes. Motion unanimously approved by School Committee.

Rhoda Kanet made a **motion** to have a few minutes for public input for non-agenda items. Christopher Shipps seconded the motion. All members voted unanimously to approve the motion.

Chair opened the floor for public input.

Marianne Harte, parent, requested information on the policy for students receiving speech therapy.

Superintendent requested Ms. Harte's telephone number and stated he would call her to set up a meeting.

Rhoda Kanet requested looking at policy and procedures in place regarding responding to parents requests in a timely manner. Chair suggested Rhoda look into to this and report back to School Committee.

Leo Parks, Community Member, welcomed new School Committee members.

E. Superintendent's Report

1. Presentation of TIDES Program

Linda Gill, Special Education Director, discussed the new TIDES program that will begin at Hull High School in September. Ms. Gill stated she has attempted to look at the out of district students and bring some of these students back to Hull Public Schools. She responded to questions from School Committee.

2. Presentation of Hull High school's FY05 School Improvement Plan

Superintendent stated that the high school principal was ill and requested postponing this item until the next School Committee meeting.

3. Presentation of Jacobs School's FY05 School Improvement Plan

Ray Joyal, Jacobs School Principal, thanked his School Council. Mr. Joyal presented the FY05 Jacobs School Improvement Plan discussing the objectives, action plan and success measurement. He stated that the academic goals would be brought back to School Committee in the fall of 2004.

4. Approval of Food Services' Contract

Superintendent stated that two bids were received. Dr. Fournier recommended awarding the foodservice contract to Chartwells Educational Services.

School Committee discussed the following:

- ?? Surveying students;
- ?? Serve more salads;
- ?? Styrofoam containers;
- ?? Decrease in the number of lunches purchased;
- ?? Current deficit;
- ?? Current cost of meals;
- ?? Vending machines;

David Weydt, High School physical education teacher, requested School Committee set up a policy on what lunch items and snacks may be served to students.

School Committee requested Superintendent and William Hurst to meet with a staff member from Chartwells Educational Services to discuss School Committee concerns and report back at the next meeting.

Rhoda Kanet made a **motion** to table the approval of the foodservice contract until the next School Committee meeting. Kristen Evans seconded the motion. School Committee members voted unanimously to approve the motion.

5. Training of New School Committee Members

Superintendent stated that new School Committee members are required to complete at least eight (8) hours of orientation concerning the responsibilities of their office within one year after their initial election or appointment. A certificate shall be awarded to each participant upon completion of the orientation and notice shall be filed with the Town Clerk.

6. Exit Survey

Superintendent requested School Committee approval of the Hull Public Schools exit survey. Dr. Fournier stated that Maria Hortaridis, Assistant Business Manager would give a copy of the exit survey to every person

leaving the school system. School Committee requested the word *other* be added to #6 on the exit survey. School Committee asked when a tally of all exit surveys would be distributed to them. Superintendent responded he would distribute that information at the first September School Committee meeting.

7. Wall of Fame Unveiling Protocol

Superintendent requested School Committee direction for the unveiling of the Wall of Fame.

School Committee members suggested the following:

- ?? Unveiling the plaques for the Wall of Fame at the June 21st School Committee meeting;
- ?? Awarding certificates and recognizing recipients on the plaques;
- ?? Having an abbreviated School Committee at that meeting;
- ?? Postponing public input at that meeting;
- ?? Meeting would begin at 6:30 p.m.
- ?? Meeting would conclude at 8:00 p.m.
- ?? Having a reception immediately following the School Committee meeting.

8. AP Scholars Awards

Rhoda Kanet made a **motion** to create a fourth plaque to be included in the Wall of Fame in the following areas for the last five years:

- ?? Advanced Placement Scholar (student scoring 3 or higher on 3 AP exams)
- ?? Advanced Placement Scholar with Honors (student scoring 3 or higher on 4 AP exams)
- ?? Advanced Placement Scholar with Distinction (student scoring 3 or high on 5 AP exams).

James Canavan seconded the motion. All members voted unanimously to approve the motion.

F. Approval of Minutes

Kristen Evans stated that in the March 22, 2004 School Committee minutes on page four that her motion should read to approve the High School Program of Studies with the change in the number of required number of credits but not in the increase of graduation requirements. School Committee requested graduation requirements be placed on future School Committee agenda.

Rhoda Kanet made a **motion** to approve the March 22, 2004 School Committee minutes with change. Kristen Evans seconded the motion. Approval of minutes: Kristen Evans, Rhoda Kanet, and Christopher Shipps.

Kristen Evans made a **motion** to approve the March 22, 2004 Executive Session minutes as presented. Rhoda Kanet seconded the motion. Approval of motion: Kristen Evans, Rhoda Kanet and Christopher Shipps; Abstain: Catherine Bowes and James Canavan

Rhoda Kanet made a **motion** to approve the April 26, 2004 School Committee minutes as presented. Christopher Shipps seconded the motion. Approval of motion: Rhoda Kanet and Christopher Shipps; Abstain: Catherine Bowes, James Canavan and Kristen Evans.

Rhoda Kanet made a **motion** to approve the May 10, 2004 School Committee minutes as presented. Christopher Shipps seconded the motion. Approval of Motion: Rhoda Kanet and Christopher Shipps; Abstain: Catherine Bowes, James Canavan, and Kristen Evans.

G. New Business

Kristen Evans commended Christopher Shipps on his article The Hull Times recapping a past School Committee meeting.

School Committee stated that it has come to her attention that staff members are still smoking on school grounds. It was requested that the Superintendent reiterate to the principals the smoking on school grounds policy and that the principals inform all staff members. This issue was also passed as an article as Town Meeting.

School Committee requested Superintendent to explore the Abington School System's bathroom silent alarm system. Superintendent responded that he had contacted the principal and Superintendent in Abington and would report back to School Committee at a future meeting.

School Committee discussed having a monthly communication in The Hull Times recapping School Committee meetings. School Committee members would do this on a rotating basis.

Superintendent announced that Andrew White, High School Student, was a recipient of the Aquarion Water Company annual \$500 essay contest.

Superintendent announced that on June 3rd the Memorial Middle School band received an excellent category prize and the Memorial Middle School Chorus received a superior category prize. Hull High School Band and Chorus received an excellence category prize in the Agawam competition.

Catherine Bowes will be the new permanent School Building Committee member and Kristen Evans as the alternate Building Committee member.

James Canavan will be the new member to the School Budget Subcommittee.

School Committee commended Joseph Doniger, Director of Fine Arts, on his production of *Jack in the Beanstock* at the Jacobs School.

School Committee requested the Superintendent, Athletic Director, and physical education department meet to discuss ideas/ suggestions for an Athletic Wall of Fame and report back to School Committee. This was requested by Mr. Mazio, parent whose son Jason scored 1000 points in basketball.

H. Old Business

Superintendent gave an update on the ITE teacher search as follows:

- ?? Candidate was interviewed but indicated he did not want the job;
- ?? Advertisement has again been placed in the Boston Sunday Globe.

Rhoda Kanet stated that phase III at Hull High school will not be turned over until after students are out of school. The high school project is further behind schedule and the completion date is not known at this time.

School Committee requested information on the recycling issue. Superintendent responded he is looking into the financial benefit for the school system and he would be reporting back to the School Committee.

Superintendent gave the following update on the Coyote issue at the Jacobs School:

- ?? Brush has partially been cut down along fence;

- ?? Additional areas behind the school on private property;
- ?? Coyotes have relocated to the cliffs in front of the Jacobs Schools
- ?? Any trash must be controlled by human awareness.

School Committee discussed the following regarding moving the fifth grade students from the Jacobs School to the Memorial School:

- ?? Cafeteria space at Jacobs;
- ?? Class size at Memorial School;
- ?? Concern regarding academics at Memorial School

School Committee requested the Superintendent to investigate the possibilities of moving the fifth grade from the Jacobs School to the Memorial Middle School by September 2004 and report back to School Committee.

1. Policy Issues

Superintendent stated he had asked James Lampke, Town Counsel for legal opinion regarding policy JQ – Student Fees, Fines and Charges. Attorney Lampke's response stated that a student report card may not be withheld from a student who has delinquent outstanding school fees or unreturned property. Attendance at school functions that are not part of the formal educational requirements may be withheld if the student does have outstanding delinquent school fees or unreturned property.

James Canavan made a **motion** to eliminate the words *withholding of report cards* and move the words *until payment is made* to the end of the sentence in paragraph four of policy JQ – Student Fees, Fines and Charges, and to revise the remainder of policy with timeliness and activities. Rhoda Kanet seconded the motion. All members voted to approve the motion.

Rhoda Kanet made a **motion** to accept Policy JQ – Student Fees, Fines, and Charges for first reading with changes. James Canavan seconded the motion. All members voted to accept the motion.

Rhoda Kanet requested the following:

- ?? Students are aware of policy;
- ?? Timeline of implementation;
- ?? Make very clear procedures in policy.

Rhoda Kanet made a **motion** to accept the following policies for second reading as presented:

- ?? Policy IKF – Graduation Requirements
- ?? Policy IHAA – Supplement, Not Supplant

Kristen Evans seconded the motion. All members voted unanimously to approve the motion.

Rhoda Kanet made a **motion** to accept policy FFA – Special Dedications of School Areas for second reading with the following changes in the fourth paragraph:

- ?? Line 2 – place a comma after the word *discretion*;
- ?? Line 2 – change the capital *T* in The to a small *t*;
- ?? Line 3 – change the word *select* to *appoint*.

Kristen Evans seconded the motion. All members voted unanimously to approve the motion.

James Canavan made a **motion** to approve the following policies for third reading / adoption:

- ?? Policy CH – Policy Implementation;

- ?? Policy CHCA-R Approval of Handbooks and Directives;
- ?? Policy CHD – School Committee Administration in Policy Absence;
- ?? Policy CL – Administrative Reports;
- ?? Policy CM – School District Annual Report.

Catherine Bowes seconded the motion. All members unanimously voted to approve the motion.

Christopher Shipps made a **motion** to approve policy CFA – School Building Administration for third reading / adoption with the following changes:

- ?? Add the words *shall be responsible* after the word superintendent in line seven of the first paragraph;
- ?? Change the word development to *developing* in line three of the last paragraph.

James Canavan seconded the motion. All members voted unanimously to approve the motion.

Rhoda Kanet made a **motion** approve policy CHA – Development of Procedures for third reading / adoption with the following change:

- ?? Change the word may to *should* in line one of the second paragraph.

Kristen Evans seconded the motion. All members voted to approve the motion.

Rhoda Kanet made a **motion** to approve policy CHC – Procedures Dissemination for third reading / adoption with the following change:

- ?? Add the words *implementation of the* before the word procedure in the last line of paragraph two.

James Canavan seconded the motion. All members unanimously approve the motion.

Christopher Shipps made a **motion** to approve policy CHCA – Approval of Handbooks and Directives for third reading / adoption with the following change:

- ?? Add the word */her* after the word him in the third line of paragraph three.

Rhoda Kanet seconded the motion. All members voted to approve the motion.

Christopher Shipps made a **motion** to approve policy CLA – Treatment of Outside Reports for third reading / adoption with the following change:

- ?? Add the words Department of Education after the word such in line one of the first paragraph.

Catherine Bowes seconded the motion. All members voted to approve the motion.

Rhoda Kanet requested Superintendent to ask James Lampke, Town Counsel, for an interpretation if the letter dated May 14, 2004 from Dr. Russell Goyette, Hull High School Principal is consistent with the new attendance policy. Superintendent will follow up with the building principal the content of the letter.

I. Approval of Warrants

Warrants were circulated and signed by School Committee members.

J. Correspondence to and Comments from School Committee Members

K. Executive Session

At 10:40 p.m. Rhoda Kanet made a **motion** to go into Executive Session for the purpose of potential litigation and to reconvene into Open Session for adjournment only. Catherine Bowes seconded the motion. School Committee members took a Roll Call vote.

